

Compulsory English Course for F.Y. B. Com., Examination of
March-April 1998 onwards.

Bridge Course for 'B' Stream of F.Y. B. Com.

Bridge Course is to be given at the outset to students enrolling in 'B' Stream. These have different levels of proficiency in English and so need to be brought on par. It is suggested to have 21 lectures, each of 45 minutes before the beginning, of the teaching of regular syllabus. The said course should have pre-test to judge the standard of the entrants. It should also have Post-test to judge the students' progress.

The following components and an approximate number of 21 sessions (of 45 minutes each) are suggested. However the teacher would be well advised to lay stress on those items in which the particular group (as should be evident from the Pre-test) is weak. The following list should be seen more as a guideline than as a fixed syllabus.

<u>Component</u>	<u>Approximate No. of teaching sessions.</u>
1. Use of Dictionary (Letter of the alphabet and the alphabetical order)	2
2. Parts of Speech, Noun, Pronoun, Adjective, Verb, Preposition, Conjunction.	7
3. Articles	2
4. (i) Person: First Person, Second Person and Third Person.	6
(ii) Verb	
(iii) Number: Singular and Plural.	
5. Auxiliaries: be, have, do	3
6. Types of Sentence: Assertive, negative, Interrogative Imperative and Exclamatory.	1

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F.Y. B.Com. Stream, I.A.

Text: Pleasant Prose Selections (OUP, 199)

All Lessons are Prescribed

Marks

- A question comprising short-answer- questions will be set. 10
- A question on short notes will be set. 10
- 2 Writing : Completing short stories or rearranging sentences in logical sequence etc. 12
The teacher will set tasks for the students in the classroom. (for examples, please, refer to the Handbook of August-1992).
- 3 Speaking : Identification of Speech sound and Practice in Pronouncing them with the help of key words. (For key words, please, refer to the Handbook, of August-1992). 10
- 4 Grammar and Usage : 14
It is assumed that students have studied grammar and usage at school. Following items will be revised through the work- book: Tenses, Articles, Auxiliaries and Prepositions.
- 5 Vocabulary : 14
Reinforcing the students' Knowledge of vocabulary items learned at school.

NOTE: The teaching and testing will be at the intermediate level.

F.Y. B.Com. 'B' Stream

To begin with Bridge Course and only on completion of the Bridge course, the following syllabus should be taught. 20

- 1 Text: Learners' English Reader, (Jay publishers, Baroda)
Exercises included in the text need to be set as tasks in the classroom to the students;
A question comprising short-answer- questions will be set. 10
A question on short notes will be set. 10

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2. Writing :- 12
 Completing stories or rearranging sentences
 in logical order.
 The teacher will set tasks for the students in the
 Class- room. (For example, Please refer to the
 Handbook of August- 1992).
3. Speaking :- 10
 Identification of speech sounds and practice in
 pronouncing them with the help of key words, For Key
 Words please, refer to the Handbook of August, 1992)
4. Grammar and Usage:- 14
 It is assumed that students have studied grammar and
 usage at school. The Bridge course is aimed at brushing
 up the acquisition made at school. Therefore revision
 of following items will be done: Tenses, Articles,
 Prepositions and Auxiliaries.
5. Vocabulary:- 14
 The vocabulary expected to be learned before having
 School shall be reinforced. A supplement containing
 the words is available with the text.
- NOTE:- The teaching and testing will be done at
 the elementary level.

Recommended books for both the streams :-

1. A Practical English Grammar by Thomson and Martinet.
2. Contemporary English Grammar, Structure & Composition
 By David Green (Macmillan)
3. Intermediate Grammar, Usage and composition
 By M.L. Tickoo and others (Orient Longman)
4. A Grammar of contemporary English
 By Quirk, Greenbaum and others.
 (London, Longman Ltd., 1972).