

Seat No. : _____

FA-131

February-2025

BBA, LLB, Sem.-I

IL-101 : General English & Communication

Time : 2½ Hours]

[Max. Marks : 70

1. Elaborate the difference between “Drafting” and “Legal Drafting”. Also, discuss the principles of Drafting. 18

OR

1. (A) Evaluate critically the character of the Grandmother from the short story “*A Goodman is Hard to Find*”. 10
(B) Critically analyze the major themes of the short story “*The Bet*”. 8

2. “Effective rebuttal strategies” means countering the main application in an effective way. Comment on the statement while keeping its relevance in mind. 18

OR

2. (A) Discuss the significance of Clarity & Precision in Legal Oral Communication. 10
(B) “Effective public speaking” is essential for advocacy. Discuss the statement in light of its utility. 8

3. Discuss different types of Negotiation Skills. 18

OR

3. (A) Discuss the points to be kept in mind for Courtroom Communication. 10
(B) Discuss the importance of Active and Passive Voice in legal field. 8

4. (A) Short Notes : (any **two** out of four) 10
(a) Proofreading and its significance
(b) Justify the title of the short story *The Verger*.
(c) Analyse the character of The Banker from the short story *The Bet*.
(d) Drafting and Conveyancing

(B) Answer the following :

6

(True or False with reasons; MCQ's; Practical Problems; Cases; One Line Questions)

(1) Written Statements (WS) are usually “replies” filed in civil matters.

(True\False)

(2) What do you mean by “Affidavits and Verification”.

(3) Short Note on : “Legal Opinion and it’s importance”.

(4) Arrange the Correct Sequence for any Petition :

(a) Prayer/Grounds/Facts

(b) Grounds/Facts/Prayer

(c) Facts/Grounds/Prayer

(d) None of the above

(5) Albert Edward Foreman had worked at the verger for _____.

(a) 20 years

(b) 15 years

(c) 17 years

(d) 16 years

(6) Write Note on “WILLS”.
