Compulsory English Course for F.Y.B.Com., Examination of March-April 1998 onwards.

Bridge Course for 'A' Stream of F.Y.B.Com.

Bridge Course is to be given at the outset to students enrolling in 'A' Stream. These have different levels of proficiency in English and need to be brought on par. It is suggested to have 21 lectures, each of 45 minutes before the beginning of the regular syllabus. The said course should have pretest to judge the standard of the entrants. It should also have post-test to judge the students' progress.

The following components and approximate number of 21 sessions (of 45 minutes each) are suggested. However, the teacher would be well advised to lay stress on those items in which the particular group (as should be evident from the pre-test) is weak. The following list should be seen more as a guideline than as a fixed syllabus.

<table>
<thead>
<tr>
<th>Component</th>
<th>Approximate No. of teaching sessions.</th>
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<tbody>
<tr>
<td>1. Use of Dictionary (Letter of the alphabet and the alphabetical order)</td>
<td>2</td>
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<td>2. Parts of Speech, Noun, Pronoun, Adjective, Preposition, Conjunction.</td>
<td>7</td>
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<tr>
<td>3. Articles</td>
<td>2</td>
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<td>4. (i) Person: First Person, Second Person and Third Person.</td>
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<td>(ii) Verb</td>
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<td>(iii) Number: Singular and Plural.</td>
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<td>5. Auxiliaries: be, have, do</td>
<td>3</td>
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<tr>
<td>6. Types of Sentence: Assertive, Negative, Interrogative, Imperative and Exclamatory.</td>
<td>1</td>
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</table>

...Contd..
A question comprising short-answer questions will be set. 10

A question on short notes will be set. 10

2 Writing: Completing short stories or rearranging sentences in logical sequence etc.
The teacher will set tasks for the students in the classroom.
(for examples, please, refer to the Handbook of August-1992).

3 Speaking: Identification of Speech sound and
Practice in Pronouncing them with the help of key works. (For key words, please, refer to the Handbook, of August-1992).

4 Grammar and Usage

It is assumed that students have studied grammar and usage at school. Following items will be revised through the
work-book: Tenses, Articles, Auxiliaries and Prepositions.

5 Vocabulary
Reinforcing the students' knowledge of vocabulary items learned at school.

NOTE: The teaching and testing will be at the intermediate level.

F.Y. B.Com. 'B' Stream

To begin with Bridge Course and only on completion of the Bridge
course, the following syllabus should be taught. 20

1 Text: Learners' English Reader, (Jay publishers, Baroda)

Exercises included in the text need to be set as tasks in
the classroom to the students;
A question comprising short-answer questions will be set.
A question on short notes will be set. 10

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2. **Writing**

Completing stories or rearranging sentences in logical order.

The teacher will set tasks for the students in the classroom. (For example, please refer to the Handbook of August 1992).

3. **Speaking**

Identification of speech sounds and practice in pronouncing them with the help of key words. For key words please, refer to the Handbook of August 1992)

4. **Grammar and Usage**

It is assumed that students have studied grammar and usage at school. The Bridge course is aimed at brushing up the acquisition made at school. Therefore revision of following items will be done: Tenses, Articles, Prepositions and Auxiliaries.

5. **Vocabulary**

The vocabulary expected to be learned before having School shall be reinforced. A supplement containing the words is available with the text.

**Note:** The teaching and testing will be done at the elementary level.

**Recommended books for both the streams**


2. *Contemporary English Grammar, Structure & Composition*
   
   By David Green (Macmillan)

3. *Intermediate Grammar, Usage and Composition*
   
   By M.L. Tickoo and others (Orient Longman)

4. *A Grammar of Contemporary English*
   
   By Quirk, Greenbaum and others.
   